

Following is the information regarding the school rules and the examination system in Class XI & XII.

### **GENERAL GUIDELINES**

- The attendance should be according to board regulations (minimum 75%).
- In case of absence from school, application must be mailed to the Class Teacher next day.
- The students must be regular and wear proper school Uniform.
- The students must wear RFID cards. If lost, the RFID cards will be reissued upon payment of Rs. 500/-.
- Mobile phones and other gadgets (esp. smart watches) are strictly not allowed in school and these shall be confiscated. The same shall be returned, provided the parent comes to school in person and pays a fine of Rs 1000/ along with a letter of apology.
- Birthday celebrations are strictly not allowed.
- The students are not supposed to wear any jewellery to school.
- No student is allowed to come to school in self-driven vehicles.
- Report cards should be duly signed by the parents. If lost, the students shall be charged a fine of Rs. 300/-.
- Once in school, no student shall be allowed to go home on half day leave.
- An unwell child should not be sent to school for any test/ exam.
- No student shall indulge in any of the following practices- bunking, spitting, damaging school property, smoking/ vaping, gambling, rowdyism, violence, and casteism. Vaping is a serious health hazard in addition to being a grave offence. Therefore, in order to discourage this harmful practice, the school shall impose a fine of Rs 5000/ on any child caught vaping or in possession of. This further is liable to suspension from the school.
- Children should not bring crackers and colours to school. Bursting crackers and playing with colours is liable to expulsion from the school.
- The school reserves to take strict disciplinary action against a student whose conduct is harmful to other students and violates the school rules.
- Should there be any infectious disease present in your home, please report the fact to the school doctor, class teacher or class representatives. Do not send your ward to school, till the period of infection is over.

- Student suffering from an infectious or contagious disease, should produce a doctor's certificate when joining back.
- School calendar should be referred for all school activities.
- The students and parents must come to school on the days specified for CBSE formalities. In case of non-compliance, the school will not be responsible for getting the forms signed. Students will have to go directly to CBSE office to sign the forms and access the admit cards.

## **MONDAY TESTS**

- They ensure consistency and rigour in academic preparation and evaluation.
- If a medical case, medical should be sent when the child joins back. Non-medical cases should submit a pre sanctioned leave application.
- Monday test papers are returned within 15 days after correction.
- It is important for children to carry almanac everyday as subject teachers shall enter Monday test marks in the almanac.

## **SCHOOL EXAMINATIONS**

- It is compulsory to appear in all the examinations.
- The examination papers are set in accordance with the CBSE guidelines. They consolidate and reinforce the syllabus concepts.
- The specific date sheet for every round of examination along with the syllabus will be provided on the school website and in all class groups well in advance, for further desired reference.

## **IMPORTANT INFORMATION REGARDING BOARD EXAMS**

- Art Integrated / Sewa Projects are to be submitted as per the schedule which will be shared by the subject teacher/class teacher.
- If a child is unwell during the Board examinations, the school should be informed immediately.
- Project work for board exam should be submitted with pre-board practical.
- Board Practical will be conducted as per CBSE schedule.
- Board exams status is as per new guidelines by CBSE.

**IF A CHILD APPEARS FOR BOARD PRACTICALS IN ANY SUBJECT,  
THE CHILD MUST APPEAR FOR BOARD THEORY PAPER FOR THE  
SAME SUBJECT**

**FOR BETTER RESULTS**

The parents are requested to -

- ensure regularity and punctuality of their wards
- be in regular touch with the class Teacher and subject teachers
- attend Parent-Teacher meetings regularly
- update their contact numbers with the Class Teacher
- ensure that the child appears for every test and examination.

*We wholeheartedly appreciate your unstinted support and look forward to receiving the same always, as we proceed with yet another enriching and fulfilling year*